



## Grand Procession Entry Form - Saturday 18th May 2024 FREE ENTRY

Please return entry forms to [tash@wbcarnival.co.uk](mailto:tash@wbcarnival.co.uk) by 8th May 2024

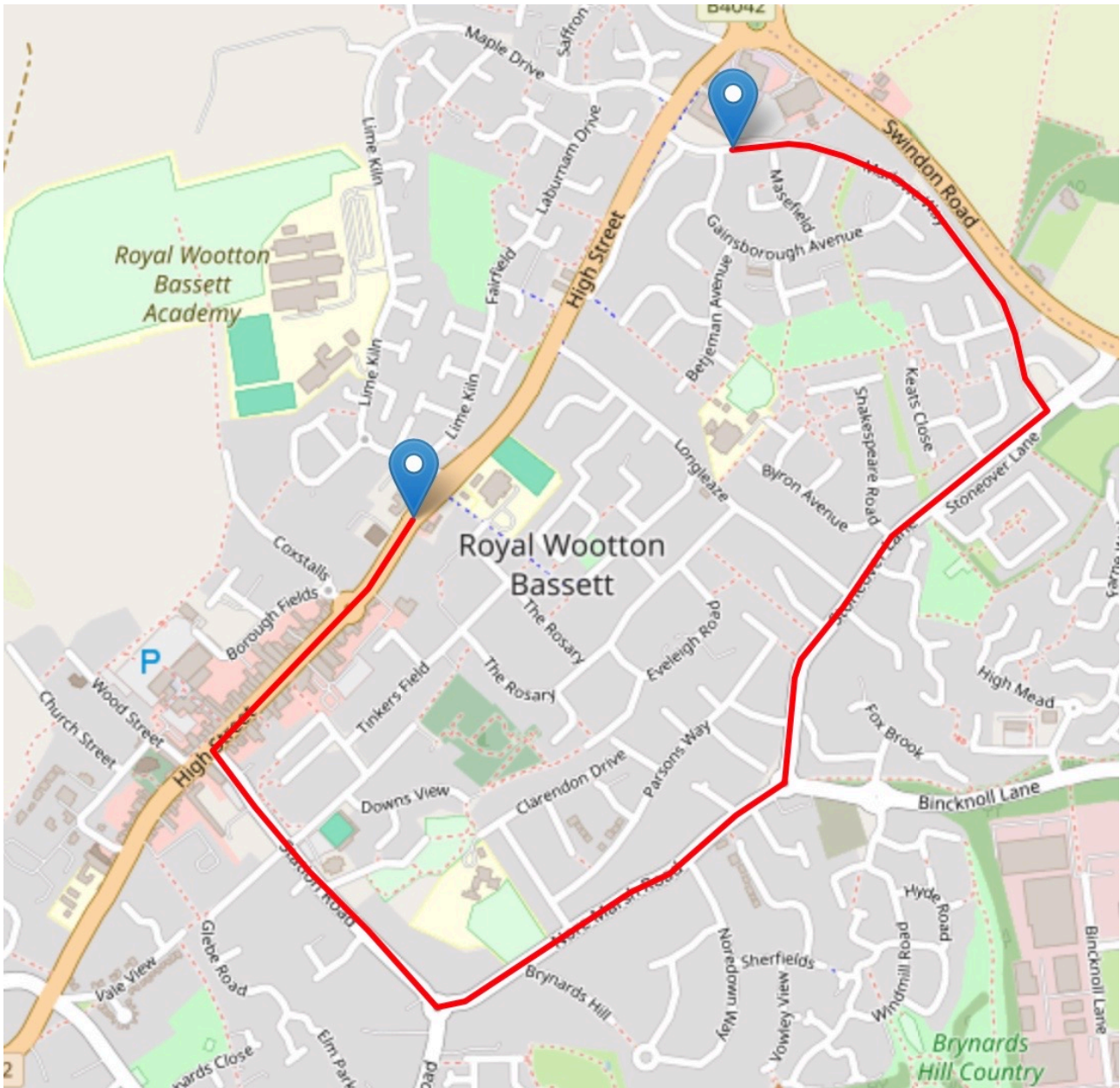
Royal Wootton Bassett Carnival encourages everyone to participate, and we warmly welcome a wide array of entries and creative ideas. This year's carnival theme is **Rainbows**. It is not a mandatory theme and can be interpreted however you like. To join the procession, kindly fill out the information below. Entry is **Free**.

Class	Category	Please tick ONE category
1	Decorated Vehicles - Pubs / Licensed Sports & Social Clubs / Families / Private Groups / Organisations / Adults - see Wheel Walker requirements below	
2	Decorated Vehicles - Youth Organisations / Schools / Playgroups - see Wheel Walker requirements below	
3	Walking - Families / Private Groups / Organisations / Adults	
4	Walking - Youth Organisations / Schools / Playgroups	
5	Decorated - Carts, Prams, Bicycles, Wheelbarrows & Mobility Scooters	
6	Care home - virtual entry	

Each Entry must have an Entry Manager. The Entry Manager is the person with overall responsibility for the entry and must accompany the entry during the Procession.

<b>Organisation Name:</b>	
<b>Entry Manager Name:</b>	
<b>Full Address inc postcode:</b>	
<b>Email Address:</b>	
<b>Mobile Number:</b>	
<b>Length of vehicle entry:</b>	
<b>Entry Theme:</b>	
<b>Music - Yes or No:</b>	
<b>Signature of Entry Manager:</b>	
<b>Date:</b>	
<input type="checkbox"/> I have read and agree to the terms and conditions as laid down by the Carnival Committee and the judges decision will be final. I further agree that the Carnival Committee can retain my contact details for 12 months.	

## Procession Route



### Schedule of the Day

- Entrants must enter Marlowe Way from the High Street end from 2 pm and must be in place by 3 pm
- Marshals will greet you at the barriers and walk you to your allocated place within the procession lineup
- Judging will start at 3 pm
- Presentations of trophies will start at the Carnival gazebo at 4 pm
- The procession will start from Marlowe Way at 4.30 pm
- The procession will travel along the route and finish at the ASDA petrol station opposite the Police Station by 6.30 pm

### Health and Safety Requirements

- All entries with a vehicle **MUST** have adult stewards also known as Wheel Walkers to walk alongside the vehicles to monitor spectator activity around their float during the procession.
  - Wheel Walkers. Class 1 and 2 entries must provide their own Wheel Walkers. The role is to keep people, especially children, away and out of danger from the vehicle and to ensure the driver stops immediately, in the event of danger. (Children may run out to retrieve coins

even when vehicles are passing). The Wheel Walkers must wear hi-viz (supplied by the Carnival committee) and have no other role, e.g. not carrying collection buckets.

- Articulated lorry or tractor and trailer – 6 Wheel Walkers. One on each corner and one on each side of the rear of the traction unit
- All lorries. 4 Wheel Walkers – one on each corner
- Cars and vans. 2 Wheel Walkers - one on each front corner
- We also ask drivers to think of the risk of being struck and distracted by thrown coins.

Consider keeping vehicle windows closed, or using netting protection

- Vehicles must not be wider than 9ft 6 inches or longer than 60ft
- No one to travel to Marlowe Way on a vehicle or trailer
- All vehicles must comply with Road Traffic Legislation
- Drivers of motorised floats must be able to get their vehicles and passengers around this route safely
- Consider the safety of people carried on the float and how to avoid slips, trips and falls on and from the float.
- You should consider safety railings on flatbed vehicles
- Consider the risk presented by any moving parts
- Consider the safety of the public that the float will pass during the Procession
- The float should be robust enough that stuff won't fall off (potentially injuring people) while the float goes up and down hills, around tight corners, or when braking is required
- Consider any fire risk if combustible material is present (fuel for generators, hay and straw etc.)
- Consider electrical risk from generators, particularly if 240v cables and connections are used
- Any gas appliances must carry a Gas Safe certificate – we cannot accept entries without this. Any gas cylinders must be appropriately stored on the vehicle.
- There may be other risks that your innovative design requires you to consider.
- Weather - make sure your float will be as safe as possible in all weather conditions.
- Alcohol is not to be consumed at Marlowe Way or during the procession route. Anyone whom the Carnival Committee or Police deem to be drunk will not be permitted to take part.
- Insurance - Please ensure your insurance covers you for entry into the Procession
- All entrants must operate their floats safely, ensuring both the safety of anyone riding on the float and members of the general public
- Participation of individuals is entirely at their own risk, and the Carnival Committee cannot be held responsible for any loss or injury which might occur
- No water or other objects are to be thrown by participants
- No naked flames or pyrotechnics
- Nothing to be ejected from the float which may compromise the safe enjoyment of the Procession by others
- First Aiders will be at Marlowe Way until the procession moves off and will then be positioned along the route
- Toilets will be at Marlowe Way and the bottom of Station Road hill.

Official collecting buckets must be used on the procession route. These will be supplied to each float/group before the procession starts. All buckets must be returned with their contents to the official Royal Wootton Bassett Carnival Collectors at the end of the route.

The Carnival Committee will not knowingly share your contact details with any 3rd party, your data will be stored securely for 12 months. We may contact you within that period regarding the Carnival or the return of trophies.

**Disclaimer: The Carnival Committee wish to point out that all participating in the Royal Wootton Bassett Carnival Procession 2024 that they must be adequately insured, as we, the Carnival Committee, do not accept any liability whatsoever for any loss or damage caused to, or by, any persons, animals or vehicles taking part.**

**Procession entry forms are to be returned by 8th May 2024 to [tash@wbcarnival.co.uk](mailto:tash@wbcarnival.co.uk)**

**Please return any previously awarded trophies by 1st April 2024. Contact [george@wbcarnival.co.uk](mailto:george@wbcarnival.co.uk) to make arrangements.**